

COMMERCIAL & INDUSTRIAL DATA INPUT FORMS

How did you hear about us?

How will you pay for MLS service?

MLS listing period

Seller's Name

Seller's Contact Phone Numbers

Seller's E-Mail

Seller's Mailing Address

List Price

If a realtor cooperates with you in the sale of your property what commission do you agree to pay

Address of Property

County property is located in

Tax ID#

Legal Description

Type of Property: Commercial Industrial Commercial Vacant Industrial Vacant

Other

Cash Flow/Annual

Resv/Replacement/Annual

Gross Income/Annual

Operating Exp/Annual

Debt Service/Annual

Vacancy Rate

of Buildings

Ceiling Height

Number of Stairs

Number of and type of elevators

Number of parking spaces

Approximate Square Feet

Approximate SqFt Source

Acreage

Lot Dimensions Front

x Depth

Zoning

Type of Building

Type of Business

Type of Road that property sits on

Building Access

Location: In City Limits

Outside City Limits

County

Other

Type of windows

Type of Sewer

Water

Type of Cooling

Type of Heating

Type of Flooring

Type of Roof

Type of Parking

Type of Electricity

Design of Building: How many stories

Other

Type of Construction

Location: Corner

Inside

Shopping Center

Professional Center

Strip Stores

Industrial District

Other

Assets Withheld

Assets Included

What are the exterior features

What are the interior features

What other special information is available

Showing Instructions

Very Specific Directions

Remarks (Description of Property)